

Student Financial Planner

Fall Freshman or Transfer Student

At LaGuardia each semester has 2 sessions:

Fall Session I (12 week) begins in September & Fall Session II (6 week) begins in January.

February

- File your FAFSA at www.fafsa.ed.gov. Priority Application deadline is **April 15**.
- Be sure to click on link to TAP or go to www.hesc.com to complete TAP application.
- To see what documents and information is required to complete your FAFSA, click here [http://web.laguardia.edu/sfs/pdf/Apply Now Poster 1011.pdf](http://web.laguardia.edu/sfs/pdf/Apply%20Now%20Poster%201011.pdf)
- Keep your FAFSA Pin Number in a safe place. You will need it to make necessary changes on your application.
- To see your estimated financial aid award(s), loans and/or scholarships you must log on to the CUNY Portal at <http://www.cuny.edu/portal-login.html> and register as a “student” if you already have an account as a “visitor.”
- Staff can assist you in Student Enrollment Services Resource Center (C-109).
- Submit any outstanding financial aid supporting documents to Student Financial Services in C-107, including your, your spouse’s and/or parents’ previous year’s income tax information.
- Check your mail for Registration Information. Don’t miss your registration appointment!
- Select courses for Spring
- **Transfer Students** – If you have already filed your FAFSA and TAP applications, be sure to change your school code in those applications. If you have not, follow all instructions listed above.
- If you see an “O” balance on your tuition bill, DO NOT RELAX. Based on the information you have in your FAFSA, we have placed an “Estimated Financial Award Amount” to your bill to protect your classes from being canceled. When your aid is verified and confirmed, your aid may be less than the estimated amount and you will be responsible for the balance of your bill.

March

- File your FAFSA at www.fafsa.ed.gov. Priority Application deadline is **April 15**.
- Be sure to follow all above instructions.
- **Transfer Students** – Be sure to renew your FAFSA for the new academic year.
- If you wish, you can request the Direct Deposit of your awards in C-107, or sign up for the CUNY Scholar Support Prepaid Card at: <http://www.cuny.edu/admissions/financial-aid/info-resources/scholars-support.html>
- Keep track of your finances and control your spending.

April

- File your FAFSA at www.fafsa.ed.gov. Priority Application deadline is **April 15**.
- Be sure to follow all above instructions.
- Check your mail for Registration information.

May

- You've missed the **April 15** Priority Application deadline. You can still file your FAFSA. But you must be patient.
- Periodically check your CUNY Portal account to see if your estimated award has been posted.
- Be sure to follow all other above instructions.
- Check your mail for Registration Information. Don't miss your registration appointment!
- Select your Fall classes.

June

- You can still file your FAFSA and follow all steps listed above, but remember your financial aid award may be delayed and you may have to pay your tuition by the deadline posted on your bill.
- If your financial aid award is delayed or if you are not eligible for financial aid, be sure to sign up with www.tuitionpay.com so you can pay your tuition bill on a monthly basis.
- **Transfer Students:** Have you renewed your FAFSA? Did you change your school code in your applications? If this is the first time you are filing your FAFSA, follow the instructions above.
- Check Financial Aid Check Distribution dates in www.lagcc.cuny.edu/sfs

July

- Make sure your Financial Aid is up-to-date.
- If your financial aid award is delayed or if you are not eligible for financial aid, be sure to sign up with www.tuitionpay.com so you can pay your tuition bill on a monthly basis.
- Check your mail for Registration Information. Don't miss your registration appointment!
- Select your Fall classes.

August

- If you have been awarded Federal Work Study, sign up for on/off campus work-study jobs.
- Make sure your Financial Aid is up-to-date.
- Take Perkins Loan Entrance Interview and/or Direct Loan Entrance Interview on Web, and print, sign & submit required forms to C-107.

- If your financial aid award is delayed or if you are not eligible for financial aid, be sure to sign up with www.tuitionpay.com so you can pay your tuition bill on a monthly basis.

September (Session I)

- **Good luck in your Fall Classes.**
- Remember your FAFSA application is good for one academic year (Fall & Spring).
- Be sure to attend all your classes. Your academic progress and pursuit is crucial in remaining eligible for future aid.
- Seek the advice of a Financial Aid Specialist in C-107 regarding the impact on your financial aid if you drop or withdraw from a class (es).
- Keep your Academic Calendar close at hand so you do not miss important deadlines.
- If you are eligible for a Book Advance, you will receive the funds during the first two weeks of classes provided you have unused Pell available.

October

- Attend your classes.
- Remain in touch with your Academic Advisor in C-740
- Your academic progress & pursuit is critical in remaining eligible for financial aid.
- Check your Financial Aid Distribution dates.
- Keep track of your finances and control your spending

November

- Attend your classes. You must make academic progress in your classes to continue to receive aid.
- See your Academic Advisor in C-740 if you wish to add classes in Session II. Students with less than 30 credits will not be allowed to register for classes if they have not been advised.
- Clear any tuition balance with Bursar and/or your Pell overpayment with Student Financial Services.
- Your academic progress & pursuit is critical in remaining eligible for financial aid.
- Keep track of your finances and control your spending

December

- Check your mail for Renewal FAFSA
- Gather the required documents to complete your Renewal FAFSA on the Web
- Clear any tuition balance with Bursar and/or Pell overpayment with Student Financial Services.
- Keep track of your finances and control your spending during the Holidays!

January (Session II)

- Continuing Students: Complete your Renewal FAFSA for Fall on the Web in the Student Enrollment Services Resource Center (C-109) www.fafsa.ed.gov. Be sure to click on link to TAP or go to www.hesc.com to complete TAP application.
- Keep track of your finances and control your spending during the Holidays!

Student Financial Planner

Spring Freshman or Transfer Student

At LaGuardia each semester has 2 sessions:

Spring Session I (12 week) begins in March & Spring Session II (6 week) begins in June.

October

- File your FAFSA at www.fafsa.ed.gov. Priority Application deadline is **Dec 15**.
- Be sure to click on the link to TAP or go to www.hesc.com to complete TAP application.
- To see what documents and information is required to complete your FAFSA, click here http://web.laguardia.edu/sfs/pdf/Apply_Now_Poster_1011.pdf
- Keep your FAFSA Pin Number in a safe place. You will need it to make necessary changes on your application.
- To see your estimated financial aid award(s), loans and/or scholarships you must log on to the CUNY Portal at <http://www.cuny.edu/portal-login.html> and register as a “student” if you already have an account as a “visitor.”
- Staff can assist you in Student Enrollment Services Resource Center (C-109).
- Submit any outstanding financial aid supporting documents to Student Financial Services in C-107, including your, your spouse’s and/or parents’ previous year’s income tax information.
- Check your mail for Registration Information. Don’t miss your registration appointment!
- Select courses for Spring
- **Transfer Students** – If you have already filed your FAFSA and TAP applications, be sure to change your school code in those applications. If you have not, follow all instructions listed above.
- If you see an “O” balance on your tuition bill, DO NOT RELAX. Based on the information you have in your FAFSA, we have placed an “Estimated Financial Award Amount” to your bill to protect your classes from being canceled. When your aid is verified and confirmed, your aid may be less than the estimated amount and you will be responsible for the balance of your bill.

November

- File your FAFSA at www.fafsa.ed.gov. Priority Application deadline is **Dec. 15**.
- Be sure to follow all above instructions.
- If you wish, you can request the Direct Deposit of your awards in C-109, or sign up for the CUNY Scholar Support Prepaid Card at:
<http://www.cuny.edu/admissions/financial-aid/info-resources/scholars-support.html>
- Keep track of your finances and control your spending.

December

- File your FAFSA at www.fafsa.ed.gov. Priority Application deadline is **Dec. 15**.
- Be sure to follow all above instructions.
- Keep track of your finances and control your spending during the Holidays!

January

- You've missed the Dec. 15 Priority Application deadline. You can still file your FAFSA at www.fafsa.ed.gov. But you must be patient.
- Periodically check your CUNY Portal account to see if your estimated award has been posted.
- Be sure to follow all other above instructions.

February

- Submit your FAFSA and follow all steps listed above, but remember your financial aid award may be delayed and you may have to pay your tuition by the deadline posted on your bill.
- If your financial aid award is delayed or if you are not eligible for financial aid, be sure to sign up with www.tuitionpay.com so you can pay your tuition bill on a monthly basis.
- **Transfer Students:** If you have already filed your FAFSA and TAP applications at another school, be sure to change your school code in those applications. If you have not, follow all instructions listed above.
- Check Financial Aid Check Distribution dates at: www.lagcc.cuny.edu/sfs

March (Session I)

- **Good luck in your Spring Classes.**
- If you filed your FAFSA for the first time to help pay for your Spring classes. You **MUST** renew your FAFSA for the coming academic year (Fall & Spring), and follow all the steps listed above.
- Remember your FAFSA application is good for one academic year (Fall & Spring). Your Priority Deadline to file your FAFSA for the next academic year is **April 15**.
- Be sure to attend all your classes. Your academic progress and pursuit is crucial in remaining eligible for future aid.
- Seek the advice of a Financial Aid Specialist in C-107 regarding the impact on your financial aid if you drop or withdraw from a class(es).
- Keep your Academic Calendar close at hand so you do not miss important deadlines.

- If you are eligible for a Book Advance, you will receive the funds during the first two weeks of classes provided you have unused Pell available.

April

- By this point you should have already submitted your FAFSA Renewal for the next academic year. When you renew your FAFSA, your aid will cover your Fall and Spring classes for the coming academic year.
- Be sure to submit all required documents to Student Financial Services in C-107 to make sure your aid is up-to-date.
 - Attend your classes.
 - Inform your professor or Academic Advisor in C-740 if you are having any difficulty in your course (s).
 - Your academic progress & pursuit is critical in remaining eligible for financial aid.
 - Check your Financial Aid Distribution dates.
 - Keep track of your finances and control your spending

May

- Attend your classes. You must make academic progress in your classes to continue to receive aid.
- See your Academic Advisor in C-704, if you want to add a class in Session II. You will not be allowed to register for your classes if you have not been advised.
- Clear your tuition balance with Bursar and/or your Pell overpayment with Student Financial Services.

June (Session II)

- Clear your tuition balance Bursar and/or your Pell overpayment with Student Financial Services.
- Make sure your Financial Aid is up-to-date for the next academic year.
- See your Academic Advisor in C704. If you have less than 30 credits, you will not be allowed to register for classes if you have not been advised.
- Register for classes via the CUNY Portal after you have been advised.
- If you have an outstanding loan, go to Student Financial Services in C-107 to have the STOP temporarily removed so you can register for your fall classes.

July

- Clear your tuition balance Bursar or your Pell overpayment with Student Financial Services.
- Make sure your Financial Aid is up-to-date for the next academic year.
- See your Academic Advisor in C704. If you have less than 30 credits, you will not be allowed to register for classes if you have not been advised.

- Register for classes via the CUNY Portal after you have been advised.
- If you have an outstanding loan, go to Student Financial Services in C-107 to have the STOP temporarily removed so you can register for your fall classes.

August

- If you have been awarded Federal Work Study, sign up for on/off campus work-study jobs.
- Clear your tuition balance with Bursar and/or your Pell overpayment with Student Financial Services.
- Make sure your Financial Aid is up-to-date.
- Register for classes via the CUNY Portal after you have been advised.
- If you are requesting a loan, take the Perkins Loan Entrance Interview and/or Direct Loan Entrance Interview on the Web, and print, sign and submit required forms to C-107.

September

- **Good luck in your Fall Classes!**
- If you are eligible for a Book Advance, you will receive the funds during the first two weeks of classes provided you have unused Pell available.